



**MAHENDRA ARTS & SCIENCE COLLEGE**

**(Autonomous)**

**Affiliated to Periyar University, Salem.**

**Accredited by NAAC with 'A' Grade & Recognized u/s 2(f) and 12(B) of the UGC Act 1956**

**Kalippatti – 637 501, Namakkal (Dt), Tamil Nadu.**

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# MINUTES OF GOVERNING COUNCIL

**PRINCIPAL**

**MAHENDRA ARTS & SCIENCE COLLEGE**

**(Autonomous)**

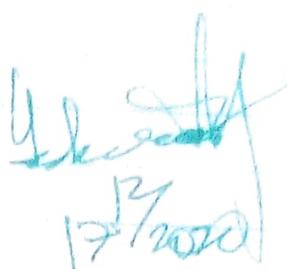
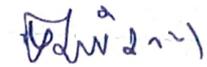
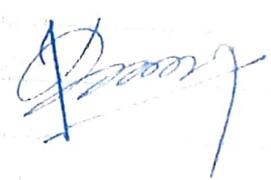
**Kalippatti (PO) - 637 501, Namakkal (Dt)**

Mahendira Arts & Science College  
(Autonomous)  
Kalippatti - 637 501.

5<sup>th</sup> Meeting of Governing Council - 17.12.2020

Members of Governing Council

S.No	Name	Signature with Date
1.	Chair Person Thirumigu M.G. Bharathkumar Founder Chairman, Mahendira Educational Trust	
2.	Member Thirumathi B. Valliammal Secretary, Mahendira Educational Trust	
3.	Member En. Ba. Mahendran Managing Director, Mahendira Educational Institutions	
4.	Member En. B. Maha Ajay Prasad Managing Director, Mahendira Educational Institutions	
5.	UGC Nominee Prof. Dr. Balbir Singh Beniwal Dean, SGI Institute of Dairy Technology Bihar Animal Science University, Patna	 <b>PRINCIPAL</b> MAHENDIRA ARTS & SCIENCE COLLEGE (Autonomous) Kalippatti (PO) - 637 501. Namakkal (DT)

S.No	Name	Signature with Dat
6.	University Nominee Dr. V. Natarajan Prof and Head, Department of Journalism and Mass Communication, Periyar University, Salem.	 17/12/2020
7.	Member Dr. R. Samson Ravindran Executive Director, Mahendra Educational Institutions	
8.	Member Thiru. N. Sampath Kumar Director - Admn., Mahendra Arts & Science College	 17/12/2020
9.	Educationalist Dr. M. Thangarasu Former Vice Chancellor, Periyar University, Salem.	
10.	Industrialist Mr. J. Sujakaran Senior Manager, Pfizer, Chennai	
11.	Member. Mr. C. Natarajan Rtd. Defense Auditor	 17/12/2020
12.	Member Dr. S. Kumaravel Senior Faculty Mahendra Arts & Science College.	  17/12/2020

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MAHENDRA ARTS & SCIENCE COLLEGE

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S.No	Member Name	Signature with Date
13.	Member Mrs. R. Rathika - Senior Faculty Mahendra Arts & Science College	R Rathika 17/12/20
14.	Member Secretary Prof. Dr. S. Arjunan Principal Mahendra Arts & Science College	[Signature] 17/12/20

The 5<sup>th</sup> meeting of the Governing Council was conducted on 17<sup>th</sup> December 2020 at 11.30 A.M. through online mode (Google meet) under the chairmanship of Thirumigu. M. G. Bharath Kumar.

Proceedings of the Meeting

MASC / 5<sup>th</sup> GC - Agenda No.001 / 2020

At the outset the Executive Director of Mahendra Educational Institutions, Dr. R. Samson Ravindran welcomed the committee members on behalf of the Management.

MASC / 5<sup>th</sup> GC - Agenda No.002 / 2020

The 4<sup>th</sup> meeting minutes of the Governing Council held on 27<sup>th</sup> September 2019 was read by the Controller of Examinations to the unanimous approval of the Committee. Since no objection was received, it was considered as approved.

MASC / 5<sup>th</sup> GC - Agenda No.003 / 2020

The action taken report on the recommendations given by the committee members in the last meeting was presented by Director, Administrations. The members were convinced about the action taken.

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## Actions Taken Report on the Previous Meeting

S.No	Minute Number	Minutes of Meeting	Action taken report
1.	MASC / GC Minutes No.004/2019	i) Involvement of Alumni for the benefit of present students	Prominent alumni were identified and their services was used for alumni lectures and syllabus revision in all the departments. Placement drives were also conducted by the distinguished alumni.
2.	MASC / GC Minutes No.004/2019	ii) Increase the number of extension activities	During the academic year 2019-20, faculties and students of all the departments took part in 38 extension / CSR activities like Rain Water Harvesting, Clean India, Health Awareness, Legal Awareness, Expos, COVID 19 Awareness, Contribution to Orphanages, Environment Consciousness etc.,
3.	MASC / GC Minutes No.004/2019	iii) Grant of seed money by the Management	Management magnanimously sanctioned Rs.1,40,000 for research activities and Rs. 4,25,000 for organizing seminars workshops and competitions for the year 2019-20.
4.	MASC / GC Minutes No.005/2019	Recommendations for the submission of Annual Quality Assurance Report (AQAR) to NAAC.	As per the recommendations of the committee members, corrections were made in the AQAR report and successfully uploaded in the NAAC website on 14.3.2019.

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MASC / 5<sup>th</sup> GIC - Agenda No. 004 / 2020

The Academic report was presented to the Committee by the Principal through Power Point Presentation.

MASC / 5<sup>th</sup> GIC - Agenda No. 005 / 2020

At the end of the discussion, The UGC nominee, Prof. Dr. Balbir Singh Beniwal, Educationalist Dr. M. Thangarasu and the Industrialist, Mr. J. Sujakaran appreciated generously the initiatives taken and activities conducted by the college for the year 2019-2020.

MASC / 5<sup>th</sup> GIC - Agenda No. 006 / 2020

The Annual Quality Assurance Report (AQAR) of the academic year 2019-2020 was presented to the committee. The report was approved by the committee members.

MASC / 5<sup>th</sup> GIC - Agenda No. 007 / 2020

Dr. Samson Ravindran informed the committee about the preparations going on in view of the extension of Autonomy and NAAC inspection early next year.

MASC / 5<sup>th</sup> GIC - Agenda No. 008 / 2020

Hence, no other matter was brought forward in the committee, the meeting moved on to the next agenda

MASC / 5<sup>th</sup> GIC - Agenda No. 009 / 2020

The meeting came to a close with vote of thanks.




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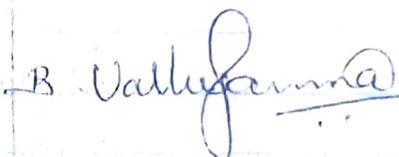
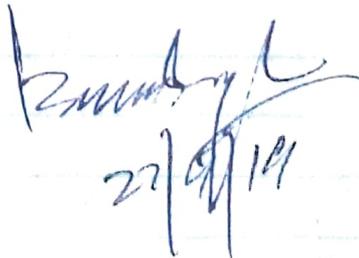
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Kalippatti (PO) - 637 501, Namakkal (DT)

Mahendra Arts & Science college  
(Autonomous)  
Kalippatti - 637501.

4<sup>th</sup> Governing Council meeting 27.09.2019.

Members of Governing Council

S.No.	Name	Signature with Date.
1.	Thirumigu M. G. Bharathkumar Chairman	
2.	Thirumathi B. Valliammal Secretary	
3.	Er. Ba. Mahendran Managing Director	
4.	Er. B. Maha Ajay Prasad Managing Director	
5.	Dr. Balbir Beniwal UGC Nominee	 27/9/19
6.	Dr. V. Natarajan Syndicate Member	 27/9/19

  
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S.No

Name

Signature with

7. Dr. R. Samson Ravindran  
Executive Director

  
27/09/2019

8. Dr. M. Thangarasu  
Former Vice chancellor.



9. Mr. N. Sampathkumar  
Administrative Director



10. Mr. J. Sujakaran  
Sr. Manager, Learning Lead  
Pfizer Chennai.



11. Mr. C. Natarajan  
Retd. Defense Auditor.

  
27/9/19

12. Dr. S. Kumaravel  
Senior Faculty

  
27/9/19

13. Mrs. R. Radhika  
Senior Faculty.

  
27/9/19

  
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14. Dr. S. Arjunan  
Principal & Member Secretary.

  
27/9/19

The 4<sup>th</sup> meeting of the Governing Council was held on 27.09.2019 at 11.30 A.M in the Board Room under the chairmanship of Thirumigu. M. G. Bharathkumar.

Proceedings of the meeting,

- MASC/4<sup>th</sup> GC - Agenda No. 001/2019.

The meeting commenced with Dr. Samson Ravindran delivering the welcome address.

- MASC/4<sup>th</sup> GC - Agenda No. 002/2019.

The minutes of the previous meeting was presented by Principal and the same was endorsed unanimously by the committee members.

- MASC/4<sup>th</sup> GC - Agenda No. 003/2019.

The action taken report on the recommendations given by the committee members in the last meeting was presented. The members were convinced about the action taken.

S. No.	Minute Number	Minutes of Meeting	Action taken report.
1.	MASC/GC Minutes No. 001/2018.	organization of extension activities and socially relevant programs.	During the academic year 2018-19, faculties and students took part in 29 extension activities like Tree plantation, cleanliness, Awareness on women Education, "Say No" to plastic, Rain water Harvesting etc, in nearby villages.

S.No.	Minute Number	Minutes of Meeting	Action Taken Report
2.	MASC/GC Minutes No. 002/2018	Uploading of the collage activities in the website.	Academic activities conduct by the departments are regularly uploaded in the collage website. Mr. V. Josey Immanuel, Placement officer is deputed as extension he for doing the same.
3.	MASC/GC Minutes No. 003/2018	conducting Soft Skill Training programs.	A Separate Faculty Ms.S. has been appointed Soft Skill Trainer. In addition, 15 day- Training program was organized for second year (9 days) and third year (5 days) students.
4.	MASC/GC Minutes No. 004/2018.	Introduction of online courses.	Awareness programs were conducted for students about free online course offered by SWAYAM, NPTEL MOOCs, 34 students and 10 faculties have enrolled for SWAYAM online course during 2018.
5.	MASC/GC Minutes No. 005/2018	Mitigation of CO <sub>2</sub> Emissions by Bamboo Garden.	Bamboo garden was well established in the camp with over 50 bunches of P
6.	MASC/GC Minutes No. 006/2018.	Centre for Micro Algae culture and	



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S.No.	Minute Number	Minutes of Meeting	Action Taken Report.
		Pigment extractions	Spirulina Training centre was established and a farmer's training programme was also organized on 30 <sup>th</sup> Nov, 2018 with financial assistance (Rs. 25,000/-) from Tamil Nadu State Council for Science & Technology.
7.	MASC/GIC minutes No. 007/2018.	Internship for Jmc Students.	Second year Jmc students attended Summer Internship Programme in various TV channels namely, Pudhuyugam TV, Jaya Network TV, Vendhar TV, Tamil TV, vidyal TV and Cauvery TV. Also they attended Internship in Dhinamani a reputed Tamil Daily newspaper.

• MASC/4<sup>th</sup> GIC. Agenda No. 004/2019.

The academic report of the year 2018-19. was submitted to the committee by the principal. There was a lengthy discussion on the matters presented in the report.

i) The members suggested that the distinguished Alumni of the college may be identified and their expertise be utilized for the benefit of the present students.

ii) The number of extension / CSR activities may be increased to the maximum. Every department should actively participate such activities.

Seed money has to be granted by the management for the purpose Seminar and research activities.

- MASC / 4<sup>th</sup> Gc - Agenda No. 005/2019.

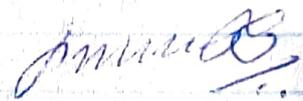
The Annual Quality Assurance Report of the academic year 2018-2019, to be submitted to NAAC was presented to the committee. The report was approved by the council with a few recommendations.

- MASC / 4<sup>th</sup> Gc - Agenda No. 006/2019.

The proposed budget of 2019-2020 financial year which was approved by the finance committee was submitted to the council and subsequently approved.

- MASC / 4<sup>th</sup> Gc - Agenda No. 007/2019.

The meeting came to a close with vote of thanks.



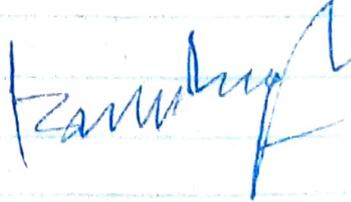
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**MAHENDRA ARTS & SCIENCE COLLEGE**  
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**GOVERNING COUNCIL**  
**MAHENDRA ARTS & SCIENCE COLLEGE (AUTONOMOUS)**

**KALIPPATTI - 637 501.**

**GOVERNING COUNCIL MEETING - 04-08-2018**

**MEMBERS PRESENT**

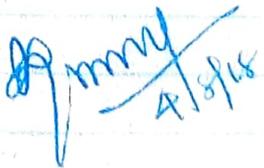
SNo	NAME	SIGNATURE WITH DATE
1.	THIRUMIGU M.G. BHARATHKUMAR CHAIRMAN	
2.	THIRUMATHI. B. VALLIAMMAL SECRETARY	B. Valliammal
3.	ER. BA. MAHENDRAN MANAGING DIRECTOR	B.M. Mahendran
4.	ER. B. MAHA AJAY PRASAD MANAGING DIRECTOR	B. Mahajay Prasad
5	DR. BALBIR BENIWAL UGC NOMINEE 	

**PRINCIPAL**

MAHENDRA ARTS & SCIENCE COLLEGE

(Autonomous)

Kalippatti (PO) - 637 501, Namakkal (DT)

SNO	NAME	SIGNATURE WITH DATE
6.	<b>DR. V. NATARAJAN</b> SYNDICATE MEMBER UNIVERSITY NOMINEE	 4/8/18
7.	<b>DR. R. SAMSON RAVINDRAN</b> EXECUTIVE DIRECTOR	
8.	<b>DR. M. THANGARASU</b> FORMER VICE CHANCELLOR EDUCATIONALIST	
9.	<b>MR. J. SUJAKARAN</b> SENIOR QUALITY CONTROLLER INDUSTRIALIST	 04/08/18
10.	<b>MR. C. NATARAJAN</b> RETD. DEFENSE AUDITOR Ex. ARMY	
11.	<b>DR. S. KUMARAVEL</b> SENIOR FACULTY	 4/8/18

  
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S/No	NAME	SIGNATURE WITH DATE
12.	MRS. R. RADHIKA SENIOR FACULTY	R Radhika 4/8/18
13.	PROF. DR. S. ARJUNAN PRINCIPAL & MEMBER SECRETARY	S Arjunan 4/8/18

The 3<sup>rd</sup> meeting of the Governing Council was held on 4<sup>th</sup> August 2018 at 11.00 A.M. in the Board Room under the chairmanship of Thirumigu. M.G. Bharathkumar.

- Proceedings of the meeting,
- MASC/3<sup>rd</sup> GC - Agenda No. 001/2018  
At the outset Dr. R. Samson Ravindran welcomed the committee members on behalf of the Management.
  - MASC/3<sup>rd</sup> GC - Agenda No. 002/2018.  
He introduced the new member appointed to the Governing Council Mr. J. Sujakaran, the industrialist to the house. The former Vice Chancellor Dr. M. Thangarasu apprised the committee of 96<sup>th</sup> position of the college in Ranking. He also highlighted the fact that Mahendra Arts & Science college was the one and only institution ranked by NIRF among the Periyar University affiliated colleges. The

Committee appreciated the outstanding achievement and Practices of the college in appointing 100% External Examiners to maintain the standard of the student, which has certainly reflected in the PG results.

- MASC/3<sup>rd</sup> GC - Agenda No. 003/2018
  - a) The 2<sup>nd</sup> meeting minutes of the Governing Council held on 22<sup>nd</sup> Nov. 2017 was read by the Principal for the unanimous approval of the Committee. Since no objection was received on the minutes of the earlier GC meeting held on 22.11.17 it was considered as approved.
  - b) Action Taken Report on the Previous meeting:

S. No.	Minute Number	Minutes of Meeting	Action Taken Report
1	MASC/GC Minute Number 001/2017	Expansion of the Governing Council Committee	The following members from both industry and Ex-Army have been newly included in Governing Council Committee: 1. Mr. J. Sujakaran Senior Quality Controller Pfizer Pharmaceuticals Chennai. 2. Mr. C. Natarajan Ex-Ar Retd. Defence Auditor Govt. of India, Chennai.



3. Minute Number Minutes of Meeting Action Taken Report.  
NO.
2. MASC/GC conducting skill The necessary Proposals  
Minute Number Oriented have been Submitted  
002/2017 Programmes. to the UGC for the  
approval of B.Voc.  
Programmes for the  
ensuing year in  
  - Poultry Science and Management and
  - Food Science & Technology
3. MASC/GC collaboration Discussions have been  
Minute Number with Tamil Nadu made with TANUVAS  
003/2017. University of and the draft curriculum  
Veterinary & has been Submitted to  
Animal Sciences. them for the Approval  
of Diploma in village  
Livestock Development  
and Dairy Science &  
Technology.
4. MASC/GC Introduction of The course content for  
Minute Number Additional the Diploma courses  
004/2017 Courses. with the Subject Experts  
has been framed and  
will be introduced from  
this academic year  
2018-19.
5. MASC/GC constituting the A Requisition letter has  
Minute Number faculty of various been Submitted to the  
005/2017 departments as University for the upgradation  
of faculty cadre wise letters  
UGC cadre  
norms. MASC/178/2018 dt. 19.06.2018.

- MASC / 3<sup>rd</sup> GIC - Agenda NO: 004 / 2018.

The Academic report was presented to the Committee by the Principal, free transport facilities extended by the management to the students was commended by the UGC Nominee.

- MASC / 3<sup>rd</sup> GIC - Agenda No. 005 / 2018

The Diploma courses in Tally, web-Designing, Food science and Technology and mobile service were approved.

- MASC / 3<sup>rd</sup> GIC - Agenda NO. 006 / 2018

The budget for the financial years 2018-2019 was placed and got approved by the house.

- MASC / 3<sup>rd</sup> GIC - Agenda (Matters if any) 2018.

It was proposed that the following items are also to be included.

- MASC GIC minutes NO. 001 / 2018 Organization of extension activities and socially relevant programs:

The members discussed in detail various socially relevant programs and outreach activities for students in the nearby villages under extension activities. It was at length resolved to conduct social immersion activities and corporate social responsibility (CSR) activities department-wise regularly to make the students realize their social responsibility.

- MASC GIC minutes NO. 002 / 2018 Planning of the college activities in the website

It was resolved by the committee that

all co-curricular, Extracurricular and Extension activities conducted by various departments and cells have to be uploaded in the college website regularly.

- MASC GIC Minutes NO. 003/2018 Conducting Soft Skill Training Programs:

The committee threw its focus on the difficulties that the students face in communication and the pedagogy to be adopted for developing soft skills. The committee resolved to conduct special training programme for the students to enrich their communication skills.

- MASC GIC Minutes NO. 004/2018 - Introduction of online courses:

It was unanimously decided to make the students get introduced to SWAYAM free online courses.

- MASC GIC Minutes NO. 005/2018 - Mitigation of CO<sub>2</sub> Emissions by Bamboo Garden:

It was resolved to establish a centre for CO<sub>2</sub> mitigation through hybrid bamboo garden.

- MASC GIC Minutes NO. 006/2018. Centre for Microalgae culture and Pigment Extractions:

It was resolved to establish Spirulina Training centre in the Department of Biotechnology.

- MASC GIC Minutes NO. 007/2018 Internship Programme for JMC Students:

It was resolved to send JMC students for Internship in reputed places.

The meeting came to a close at 6:00 PM by thanks.

*Principal*

GOVERNING  
COUNCIL  
MAHENDRA ARTS & SCIENCE COLLEGE  
(AUTONOMOUS)  
KALIPPATTI

GOVERNING COUNCIL MEETING  
MEMBERS PRESENT

06-08-2016

Sl. NO	NAME	SIGNATURE WITH DATE
1.	THIRUMIGU M G BHARATH KUMAR CHAIRMAN	
2.	THIRUMATHI VALLIAMMAL BHARATH KUMAR SECRETARY	B. Valluamma
3.	Er. Ba MAHENDHIRAN MANAGING DIRECTOR	
4.	Er. B MAHA AJAY PRASATH MANAGING DIRECTOR	B. Mahajay Prasath
5.	Dr. R. SAMSON RAVINDRAN EXECUTIVE DIRECTOR	 06/08/2016
6.	Dr. BALBIR BENIWAL UGC NOMINEE	

  
PRINCIPAL

MAHENDRA ARTS & SCIENCE COLLEGE  
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Kalippatti (PO) - 637 501, Namakkal (DT)

SI NO	NAME	SIGNATURE WITH DATE
7	Dr R BALA GURUNATHAN UNIVERSITY NOMINEE	 6/8/16
8	Dr M THANGARASU FORMER VICE CHANCELLOR EDUCATIONIST	
9.	Dr S KUMARAVEL SENIOR FACULTY	 6/8/16
10.	Dr J. JOSEPHINE DAISY SENIOR FACULTY	 06/08/16
II.	Dr R. K. VAITHIYANATHAN PRINCIPAL AND MEMBER SECRETARY	 6/8/16



**PRINCIPAL**

**MAHENDRA ARTS & SCIENCE COLLEGE**  
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Kalippatti (PO) - 637 501, Namakkal (DT)

Ref: GC-MASC / Minute / 2016

Governing Council meeting of Mahendra Arts & Science College (Autonomous) was held on 6<sup>th</sup> Aug 2016 at 10:30 am at board room of Mahendra Arts & Science College. The honourable chairman Thirumigu M.G. Bharathkumar welcomed the gathering. All the members present introduced themselves to the committee. The principal presented an overview about the institution. The University nominee expressed his views. The University Grants Commission nominee Dr. Balbir Beniwal appreciated the management.

After discussions done detail it is

- \* Resolved to approve the report submitted by the principal.
- \* Resolved to approve the constitution of the members in the Board of studies and academic council as per the UGC Guidelines.
- \* Resolved to approve the minutes of Board of study meetings and academic council.
- \* Resolved to approve the syllabi of both Under graduate and post graduate courses and recommended to implement it from 2016-2017 onwards.

\* Meeting ended with vote of thanks by the principal and member Secretary.

**PRINCIPAL**

**MAHENDRA ARTS & SCIENCE COLLEGE**  
(Autonomous)

Orakkalpathi (PQ) - 637 501, Namakkal (DT)

*[Signature]*

7

GOVERNING COUNCIL MEETING HELD ON 6<sup>th</sup> AUGUST 2016

## MINUTES OF MEETING

\* Governing Council Meeting of Mahendra Arts & Science College (Autonomous) was held on 6<sup>th</sup> August 2016 at 10.30 AM in the Board room of MASC New Block, Mahendra Arts & Science College (Autonomous), Kalippatti - 637501 Namakkal District.

\* The Honorable Chairman **Thirunigu M.G. Bharath Kumar** welcomes the gathering. The members of the Governing Council present in the meeting introduced themselves to the Committee. The principal presented an overview about the functions and future strategies of the institution.

\* The University Grant Commission Nominee **Dr. Balbir Benwal** appreciated the contributions by the management in rendering service for the welfare of the economically and socially challenged students from the rural background.

\* The discussions on academic, budget, **R&D** were dealt in detail and it is resolved to:

**MASC/2016/minutes number 1:** The principal presented the academic report in detail to the Council during the year 2016-2017.

MASC/2016/Minutes number 2: The UGC guideline laid down for the constitution of the Governing Council for the academics was discussed based on that the committee examined the constitution of the committee and resolved to approve the Governing Council.

MASC/2016/Minutes/number 3: The Principal presented the curriculum layout and detail syllabi of the both the UG and PG to the Academic Council. After examining that the Governing Council resolved to implement the syllabi which were approved by the Academic Council for the academic year 2016-2017.

MASC/2016/Minutes number 4: The Board of Studies meetings were held on different dates in the month of May 2016 for the academic year. The minutes were presented to the Academic Council and it was approved by the Governing Council.

\* The University Nominee Dr. R. Balagurunathi expressed his views on academics, Research & Development and Placement for the development of the institution.

\* The meeting ended with the vote of thanks by the Principal & member Secretary.

**PRINCIPAL**

MAHENDRA ARTS & SCIENCE COLLEGE

Alion Road,

Kaliboatti (PO) - 637 501, Namakkal (DT)

V. V. S. S.

T. V. S. S.